

**CITY OF WEST RICHLAND  
SALARY COMMISSION MEETING  
THURSDAY, SEPTEMBER 20, 2018**

1. **Call to Order** – City Clerk Richardson called the meeting to order at 5: 7 p.m.
2. **Roll Call** – Commissioners Mark Hanneman, Greg McDowell, and Walter Tamosaitis were present. City Clerk Julie Richardson and City Attorney Bronson Brown were also present.  
  
Commissioner Robert Perkes was absent.
3. **Designate Chairperson and Vice Chairpeson** – *Commissioner Hanneman moved to designate Greg McDowell as Chairperson and Robert Perkes as Vice Chairperson, seconded by Commissioner Tamosaitis. The motion carried unanimously.*
4. **Approval of Agenda** – *Commissioner Hanneman moved to approve the agenda as presented, seconded by Commissioner McDowell. The motion carried unanimously.*
5. **Approval of Minutes of Salary Commission Meeting of October 18, 2016.** *Commissioner McDowell moved to approve the minutes of October 18, 2 16, seconded by Councilmember Hanneman. The motion carried unanimously.*
6. **REVIEW BY CITY ATTORNEY**
  - a. City of West Richland Form of Government- City Attorney Brown explained the city’s Mayor Council government in comparison to Council Manager. He also pointed out the roles of Mayor and Council Members.
  - b. Ordinance Creating Salary Commission – City Attorney Brown provided an overview of the ordinance that created the City of West Richland Salary Commission. He pointed out that a public hearing is required before setting a new salary schedule.
7. **Discussion on Materials Previously Reviewed and Mayor and Council Salaries** – City Clerk Richardson and City Attorney Brown answered questions on the differences of a City Clerk, City Administrator and City Manager. The City of West Richland does not have a City Administrator so the Mayor is filling that role.  
  
Commissioners asked for the CPI Index, Washington cities with their forms of government and population, and a current salary comparison of Mayors, Councils and City Administrators.
8. **OUTCOMES** – City Attorney Brown said the Commission will need to determine whether the following salaries should stay the same or be increased or decreased.
  1. Mayor Salary with City Administrator
  2. Mayor Salary without City Administrator
  3. City Council Salary
9. **MEETING SCHEDULE** – The Commissioners will meet on September 26, 2 18 at 5: p.m.
10. **ADJOURNMENT** The meeting was adjourned at 5:45 p.m.

  
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Greg McDowell, Chairperson

  
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Julie Richardson, City Clerk