



3100 Belmont Blvd., Suite 104 \* West Richland, WA 99353 \* [www.westrichland.org](http://www.westrichland.org)  
Community Development Department \* (509) 967-5902

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October 23, 2018

**TO:** Richland School District, Adjoining Property Owners, and Affected Agencies

**FROM:** West Richland Community Development Department

**SUBJ:** Variance Permit File No.: VA 2018-04  
Notice of Completeness, Notice of Application, Request for Comment and Notice of Public Hearing

*Note: West Richland Municipal Code requires the City to send notice of Variance Permit requests to properties that are within 600 feet of the subject site. If you are receiving this notice, it is because you fall within this area.*

#### **DESCRIPTION OF PROPOSAL**

Richland School District, property owner, has submitted a Zoning Variance Permit application in order to construct an elementary school approximately 45' in height rather than the 40' height allowed by WRMC 17.54.050.E.2. The project site is located at 705 N 62<sup>nd</sup> Ave, West Richland, WA.

The application was received September 21, 2018 and determined complete for processing on October 15, 2018.

#### **NOTICE OF PUBLIC HEARING**

In accordance with West Richland Municipal Code, Sections 17.66, 14.02 and 14.05, an open record public hearing to consider the Variance request will be held before the West Richland Board of Adjustment on **Thursday, November 15, 2018**, at 3:00 p.m. in the City Council Chambers located at 3100 Belmont Blvd., West Richland, WA. All interested parties are invited to attend and participate in the hearing. At the hearing, comments may be made verbally or in writing. The decision of the Board of Adjustment is final unless appealed to Benton County Superior Court within 21 days of the decision.

#### **REQUEST FOR WRITTEN COMMENT**

You may provide written comments on the proposed Variance Permit prior to the public hearing. Send written comments to the Community Development Department at 3100 Belmont Blvd., Suite 104, West Richland, WA 99353. All written comments received by 5:00 p.m., **November 8, 2018** will be included in the staff report to the Board of Adjustment.

#### **NOTICE OF DECISION**

The application and other information on file may be examined at the Community Development Department or online at [www.westrichland.org](http://www.westrichland.org). If you wish to obtain notice of the final decision on the Variance Permit, you will need to contact the Community Development Department with your name and address. The staff contact for this project is Karin Volpe, Planner, at (509) 967-5902 or [kvolpe@westrichland.org](mailto:kvolpe@westrichland.org).

**SUBJECT PROPERTY:**

