WASHINGTON ASSOCIATE MEMBERSHIP
AGREEMENT – PUBLIC AGENCIES
(Intergovernmental Cooperative
Purchasing/Procurement Agreement)

PURSUANT TO CHAPTER 39.34 RCW and to other provisions of law, the King County Directors’ Association Purchasing Department, hereinafter called “KCDA”, and the following named public agency of the State of Washington, City of West Richland, hereinafter called “the public agency”, hereby agree to cooperative governmental purchasing and procurement upon the following terms and conditions:

1. KCDA, in contracting for the purchase of merchandise, supplies and equipment (hereinafter referred to as “goods”) and procurement of services for the member public school districts, agrees to contract also on behalf of the public agency, to the extent permitted by law and agreed upon by the parties.

2. KCDA will contract for the purchase of goods and procurement of services according to the laws and regulations governing purchases by and on behalf of the public school system of the State of Washington. The public agency accepts responsibility for compliance with any additional or varying laws and regulations governing purchases or procurement by or on behalf of the public agency in question.

3. The public agency reserves the right to contract independently for the purchase or procurement of any particular class of goods or services, with or without notice to KCDA.

4. KCDA reserves the right to exclude the undersigned public agency, or any class containing the undersigned public agency, from any particular purchasing or service contract, with or without notice to the public agency.

5. The public agency agrees to pay for goods and services as billed by KCDA upon completion of transfer of goods or performance of services per normal terms as established by KCDA, unless otherwise provided in the contract governing such purchase or service. Any additional expense incurred by KCDA in regard to any transaction for the public agency shall be paid by the public agency.

6. This agreement shall continue in force in perpetuity, except that either party may cancel this agreement on thirty (30) day written notice.

7. Contacts:

   A. Public Agency: City of West Richland
      Name of Individual: Julie Richardson
      Phone: (509) 967-3431, ext. 7102
      Fax: (509) 967-5706

   B. KCDA
      18639 80th Ave. S. (98032)
      P.O. Box 5550
      Kent, WA 98064-5550
      (425) 251-8115
      1-800-422-6019
      Fax (253) 395-5402
      E-Mail: www.kcda.org

   Date: April 17, 2013
   Agency Name: City of West Richland
   Physical Address: 3801 W. Van Gilsen Street, West Richland, WA 99353
   Printed Name: Donna Noski
   Signature: [Signature]
   Title: Mayor
   Telephone Number: 509-967-3431
   Fax Number: 509-967-5706
   E-Mail Address: dnoski@westrichland.org

   KCDA Executive Director
   Date
## Member Profile

**Member/Agency:** City of West Richland  
**Mailing Address:** 3801 W. Van Giesen Street  
**City:** West Richland  
**State:** WA  
**Zip:** 99353  
**Phone Number:** 509-967-1431  
**Website Address:** www.westrichland.org

*(For different or multiple ship to addresses please attach a separate list)*  
**Shipping Address:** same  
**City:**  
**State:**  
**Zip:**

Do orders placed by your Agency personnel require a purchase order number?  
☑ Yes  ☐ No

If no, what is the maximum purchase amount that does not require a PO? $ n/a

### Add Contact Information on Applicable Agency Personnel:

<table>
<thead>
<tr>
<th>Position</th>
<th>Phone Number</th>
<th>Fax Number</th>
<th>e-mail Address</th>
<th>Phone Number</th>
<th>Fax Number</th>
<th>e-mail Address</th>
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<tbody>
<tr>
<td>Superintendent/Executive Director</td>
<td>509-967-3431</td>
<td>509-967-5706</td>
<td><a href="mailto:dnoski@westrichland.org">dnoski@westrichland.org</a></td>
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<td>Maintenance Supervisor</td>
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<tr>
<td>Buyer/City Clerk</td>
<td>509-967-3431</td>
<td>509-967-7102</td>
<td><a href="mailto:julie@westrichland.org">julie@westrichland.org</a></td>
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<td>Facilities/ Public Works Manager</td>
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<td>Accounts Payable</td>
<td>509-967-3431</td>
<td>509-967-5706</td>
<td><a href="mailto:dawna@westrichland.org">dawna@westrichland.org</a></td>
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<td><a href="mailto:julie@westrichland.org">julie@westrichland.org</a></td>
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<td>IT Manager</td>
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<td><a href="mailto:julie@westrichland.org">julie@westrichland.org</a></td>
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<td>Food Service Administrator</td>
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<td>Operation/Custodial Supervisor</td>
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<td>Print Shop Manager</td>
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Your Name: Julie Richardson  
Phone: 509-967-3431, x 7102  
Date: 4-17-13