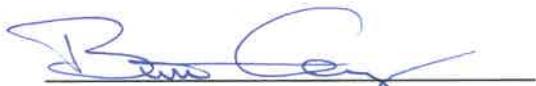


**CITY OF WEST RICHLAND  
CITY COUNCIL RETREAT  
FRIDAY, FEBRUARY 28, 2020**

The retreat began at 8:00 a.m.

Mayor Brent Gerry and Mayor Pro Tem Fred Brink were present. Council Members Richard Bloom, Gail Brown, Rich Buel, David Fetto, Kate Moran and John Smart were also present. Staff members present were Community Development Manager Eric Mendenhall, Police Chief Ben Majetich, Finance Director Jessica Platt, Public Works Director Roscoe Slade, Human Resources Analyst Selena Smathers, and City Clerk Julie Richardson.

1. **Introduction** – Mayor Gerry provided an overview of the agenda.
2. **City Departments - Overview and Workload 2020** – Staff gave presentations on the functions of their department and their workload.
3. **Preliminary 2021-2022 Budget Calendar** – Finance Director Platt provided an overview of the 2021-2022 budget calendar.
4. **Review 2019/2020 Strategic Plan and Accomplishments** – Staff gave presentations on the current strategic plan and city accomplishments.
5. **Miscellaneous Budget Requests** - The top three City Council miscellaneous budget requests were: 1) iPads and cell phones for Council Members; 2) Increase social media presence and live stream City Council meetings; 3) Council can choose to take their standard mileage allowance or track actual mileage on an expense form.
6. **2021/2022 Strategic Plan Development/Council Priorities and Requests** – There was discussion regarding council’s priorities and requests and Council Members placed stickers on their top priorities.
7. **Library Operations and MCL Contract Background** – Finance Director Platt provided a background on the Mid-Columbia Library contract. A workshop on the topic is scheduled on March 10. Mid-Columbia Library Executive Director Kyle Cox will be in attendance.
8. **Future Anticipated Workshops** – Some possible future workshops that were placed in a “parking lot” included: Racetrack property development; Zoning and Mixed Use; Ethics, Council rules of Procedure; Update on City transportation and infrastructure projects; Joint meeting with Planning Commission and Park Board; Review of Public Works staffing history; Arena Road property annexation; Groundwater issue; and Review of events.
9. **Adjournment** – The meeting was adjourned at 5:05 p.m.

  
Brent Gerry, Mayor

  
Julie Richardson, City Clerk