

CITY OF WEST RICHLAND

CITY COUNCIL MEETING

Tuesday, August 16, 2022

1. Call to Order –

Mayor Gerry called the meeting to order at 6:00 p.m.

2. Roll Call –

Present:

Mayor Brent Gerry

Mayor Pro Tem Fred Brink

Councilmember Richard Bloom

Councilmember David Fetto

Councilmember May Hays

Councilmember Kate Moran

Councilmember John Smart

Councilmember Ken Stoker

City Attorney Bronson Brown

Finance Director Erin Gwinn

Community Dev. Director Eric Mendenhall

Police Chief Thomas Grego

Associate Planner Elisha Ransom

Public Works Director Roscoe Slade

City Clerk Stephanie Haug

3. Pledge of Allegiance –

Mayor Pro Tem Brink led the council, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda –

Councilmember Smart requested to remove items 6c – copier leases and item 6j- Ordinance 15-22 to the regular agenda.

Councilmember Bloom moved to approve the agenda, as amended. It was seconded by Councilmember Stoker. Council approved the amended agenda with Councilmembers Bloom, Fetto, Hays, Moran, Smart and Stoker voting yea and Mayor Pro Tem Brink voting nay.

5. Presentations-

a. Chief Grego - Introduce Officer Harrison Garrard –

Police Chief Thomas Grego introduced West Richland Police Officer Harrison Garrard to the City Council and Officer Garrard provided additional information about himself.

b. Erin Gwinn, Finance – Q2 Financial Report

Finance Director Erin Gwinn presented the Second Quarter 2022 Financial Report.

6. Consent Agenda – Mayor Gerry read the consent agenda titles for consideration.

a. Payment of Bills

Description	Check Number(s)	Amount
Accounts Payable Checks	71492-71686	\$596,097.58
Accounts Payable Voids	71608-70627, 71629-71641, 71674-71681, 71684-71685	\$0.00
Manual Payroll	16758-16762	\$3,920.51
Electronic Wire Payments		\$486,354.61
Direct Deposit		\$496,407.40
LGIP, Merchant & Bank Fees, Interfund Transfers		\$1,390,141.96
Total		\$ 2,972,922.06

b. Approve Minutes-Regular Meeting July 19; Special Meetings July 26, August 3, & August 9, 2022

~~c. Motion to authorize Mayor to sign copier leases for PW, CD and Finance.~~

d. Motion to approve Traffic Safety Signage

e. Motion to approve Power DMS Subscription – Police Department

f. RES. 39-22 - Setting public hearing date to consider a petition for a frontage improvement waiver – Hampton Street & Ironton Drive.

g. RES. 40-22 - Relating to Surplus Property- Police

h. Motion to approve Administrative Settlement – Maxson Road ROW Acquisition

i. ORD. 14-22 - Vacating 10' access control and screening easement – Lot #1 of Short Plat 1820

~~j. ORD. 15-22 Amending West Richland Municipal Code Chapter 2.32 City Office Hours~~

Councilmember Moran moved to approve the amended consent agenda. Councilmember Smart seconded the motion. Council unanimously approved the consent agenda.

7. Citizen Public Comments –

“Resident Long” (She wished not to disclose her name)– Spoke of concern for cyclist safety within the City, including around the roundabout at Keene/Bombing Range Road, and her desire to make the community better.

8. Ordinances, Resolutions, Motions and Public Hearings-

a. Closed Record Hearing for PLAT-020-2021 Red Mountain Multiuse

City Attorney Brown stated, “The purpose of this closed record hearing is for the City Council to consider the pertinent facts, applicable law and to make a final decision on the preliminary plat of Red Mountain Multi-Use. The Appearance of Fairness Doctrine applies to this hearing. That document requires that this hearing be fair, in form, substance and appearance. The hearing must not only be fair, it also must appear to be fair. Therefore, at this time I would like to ask a few questions of the Council.

Has any member of the Council engaged in communication with opponents or proponents regarding this issue outside of the public hearing process? *There were none.*

Will any member of the Council obtain any financial benefit or suffer a financial loss as a result of the outcome of this hearing? *There were none.*

Is there any member of the Council who believes that he or she cannot hear and consider this application in a fair and objective manner? *There were none.*

Is there any member of the public, either proponent or opponent of this matter, who objects to the participation of any of the Council Members in hearing this matter?” *There were none.*

Associate Planner Elisha Ransom presented the staff report.

There were no comments by parties of record.

b. Motion to approve — PLAT-020-2021 Red Mountain Multiuse Preliminary Plat

Councilmember Bloom moved to approve Preliminary Plat No. PLAT-020-2021, Red Mountain Multiuse, based upon the above listed Findings of Fact, Conclusions of Law and Conditions of Approval as recommended by the Planning Commission. Councilmember Moran seconded the motion. After a brief discussion regarding additional division of land, complete streets, and removal of non-native plants, Council voted unanimously to approve Preliminary Plat No. PLAT-001-2022, Watermark, based upon the above listed Findings of Fact, Conclusions of Law and Conditions of Approval as recommended by the Planning Commission.

c. Closed Record Hearing for PLAT-001-2022 Watermark—Preliminary Plat

City Attorney Brown stated, “The purpose of this closed record hearing is for the City Council to consider the pertinent facts, applicable law and to make a final decision on the preliminary plat of Watermark. The Appearance of Fairness Doctrine applies to this hearing. That document requires that this hearing be fair, in form, substance and appearance. The hearing must not only be fair, it also must appear to be fair. Therefore, at this time I would like to ask a few questions of the Council.

Has any member of the Council engaged in communication with opponents or proponents regarding this issue outside of the public hearing process? *There were none.*

Will any member of the Council obtain any financial benefit or suffer a financial loss as a result of the outcome of this hearing? *There were none.*

Is there any member of the Council who believes that he or she cannot hear and consider this application in a fair and objective manner? *There were none.*

Is there any member of the public, either proponent or opponent of this matter, who objects to the

participation of any of the Council Members in hearing this matter?" *There were none. There were no comments by parties of record.*

d. Motion to approve — PLAT-001-2022 Watermark—Preliminary Plat

Councilmember Bloom moved to approve Preliminary Plat No. PLAT-001-2022, Watermark, based upon the above listed Findings of Fact, Conclusions of Law and Conditions of Approval as recommended by the Planning Commission. Councilmember Smart seconded the motion. After a brief discussion regarding park impact fees, Council voted unanimously to approve Preliminary Plat No. PLAT-001-2022, Watermark, based upon the above listed Findings of Fact, Conclusions of Law and Conditions of Approval as recommended by the Planning Commission.

e. Public Hearing - Setting the 2022 Comprehensive Plan Amendment Docket

Community Development Director Eric Mendenhall presented a staff report explaining the Comprehensive Plan Amendment Docket process and the two applications received for the docket; COMP-0001-2022 (Indian Eyes), a map amendment application and COMP-0002-2022 (Parcel 11) – another map amendment application.

Mayor Brent Gerry opened the public hearing at 6:49 p.m.

There were no comments.

Mayor Brent Gerry closed the hearing at 6:50 p.m.

f. Motion to approve —2022 Comprehensive Plan Amendment Docket

Councilmember Bloom moved to approve the 2022 Comprehensive Plan Amendment Docket, Councilmember Stoker seconded the motion. After a brief discussion, Council voted unanimously to approve the 2022 Comprehensive Plan Amendment Docket.

g. Motion to authorize Mayor to sign copier leases for PW, CD and Finance

Finance Director Erin Gwinn presented a staff report for the proposed motion to authorize Mayor to sign copier leases for PW, CD and Finance.

Councilmember Stoker moved to approve the motion, Councilmember Fetto seconded the motion. After a brief discussion about the benefits of leasing verses owning and the necessity of the number of machines currently leased, Council voted unanimously to approve the motion to authorize Mayor to sign copier leases for PW, CD and Finance.

h. ORD. 15-22 – Amending West Richland Municipal Code Chapter 2.32 – City Office Hours

Human Resources Manager Selena Smathers presented a staff report for the proposed adoption of Ordinance 15-22, which would amend the lobby hours for the City facilities to be Monday – Thursday, 8am to 4pm, and Friday, 8am – Noon.

Councilmember Bloom moved to approve Ordinance 15-22, Councilmember Stoker seconded the motion. After a brief discussion about staff working enough hours, Council voted unanimously to approve Ordinance 15-22.

9. Unfinished Business – There was no unfinished business.

10. New Business – There was no new business.

11. Citizen Public Comments

"Resident Long" (She again wished not to disclose her name) – Thanks Councilmember Bloom and Smart for their semantics. She then spoke of concern for water safety within the City KID and potential flooding, and measuring safety concerns in the City.

12. Announcements, Reports & Comments

Staff Reports

Chief Grego reported that they were gaining strides in recruitment to fill the open positions in the Police

Department. He thanked those who helped and participated for National Night Out, and reminded everyone that school is starting soon, and to obey the laws and speed in school zones.

Public Works Director Roscoe Slade informed Council that the doors for the buildings would be updated to reflect the new hours, effective September 6th. He also mentioned it would be advertised and updated on the City's social media and website.

Community Development Director Eric Mendenhall provided Council with an update for the next two meetings, which will cover the Parks Plan Update. He cautioned Council there would be a lot of information to read.

Council Reports

Councilmember Bloom reported that BFT's held its first meeting with new director and that they've discovered they may not have enough money as had been previously forecasted as a surplus. He also reported that they will be supporting the fair, and combo passes are great deal.

Councilmember Moran mentioned that National Night Out was fantastic, and thanked those who put it on. She also thanked those citizens who have emailed and submitted comments, including those on bike safety. She reported the BFCOG is going over TIP applications and that it is time for backflow testing.

Councilmember Stoker spoke about how great National Night Out was and that his daughter was lucky enough to win twice in the drawings. He also reported he will be out of town the week of Labor Day and will miss the September 6th meeting.

13. Executive Session –

Pursuant to RCW 42.30.110(f) - to receive and evaluate complaints or charges brought against a public officer or employee

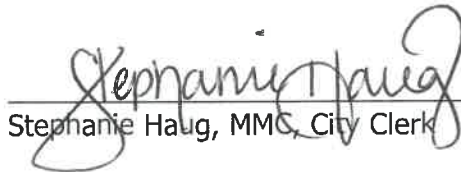
City Council adjourned into an executive session, pursuant to RCW 42.30.110f, to receive and evaluate complaints or charges brought against a public officer or employee for 20 minutes at 7:38pm. The executive session was extended 10 minutes at 7:38p, and again for 10 minutes at 7:58pm.

14. Meeting Conclusion-

The meeting concluded at 8:18 p.m.



Brent Gerry, Mayor



Stephanie Haug, MMC, City Clerk