



3801 W. Van Giesen Street West Richland, WA 99353 www.westrichland.org
Community Development Department (509) 967-5902

MEMO

DATE: August 4, 2016

TO: City of West Richland Planning Commission
Nancy Aldrich, Chair
Frederick Brink, Vice Chair
Eric Smith, Commissioner
David Fetto, Commissioner
Michael Mauk, Commissioner
Kathleen Smith, Commissioner
Steven Shupe, Commissioner

FROM: Andrea Vaage, Planner

RE: Conditional Use Permit, Chandler Auto Sales (CUP 2016-04)

During the June 9, 2016 Planning Commission meeting, the Planning Commission moved to postpone Conditional Use Permit 2016-04, Chandler Auto Sales, until the next meeting on August 11, 2016 because the applicant was not present to answer questions regarding the proposal. Staff unsuccessfully attempted to contact the applicant via phone, email, and letter following the hearing on June 9, 2016. A letter was sent to the applicant on July 21, 2016 advising the applicant or a representative of Chandler Auto Sales be at the August 11, 2016 Planning Commission meeting to speak for the project.

Staff recommends that the Planning Commission conduct the public hearing for CUP 2016-04 and take public input regarding the proposal and then make a final decision based upon the input and information received. The Planning Commission may decide to deny the project if the applicant, or a representative, is not in attendance to answer questions raised by the Planning Commission.