



Request to Temporarily Discontinue/Restart Service

Account #: _____

Customer Name: _____ Service Address: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Bus Phone: _____ Email Address: _____

I am requesting:

Temp discontinuation of my services Restart my services **Date to Turn off/on Meter:** _____

Reason for Temp Discontinuation of Service:

Snowbird Repair/Renovation Home for Sale Unoccupied Rental Other _____

Did you want Garbage Service Discontinued? Yes No

APPLICABLE FEES:

Disconnection of Water:

- With 2 days' notice: \$15.00
- Without 2 days' notice: \$40.00
- After hours: \$70.00

Reconnection of Water:

- With 2 days' notice: \$15.00
- Without 2 days' notice: \$40.00
- After hours: \$70.00

(1)Requests for disconnection or reconnection of service must be received 2 days prior to the service end date to be effective on the service end date. If not, they are processed within 2 days of receipt of disconnection or reconnection request.

(2)You will continue to receive a bill for storm water, irrigation, and/or garbage, if applicable. Payment for these bills will be due as stated on the bill. If the due date falls on a weekend or holiday, payment will be due by the end of the next business day. Failure to receive a bill does not relieve you from your obligation to pay per WRMC 13.90.030.

(3)Failure to pay your bill can subject you to additional late fees and/or placement of a lien on the property in accordance with WRMC 13.90.040 through 13.90.130. Unpaid bills may be turned over to a collection agency for further processing.

(4)Only those who are listed on the account can authorize a temporary discontinuation or reconnection of service.

(5)Any requests received prior to 3pm Monday through Friday are considered to be during business hours. After-hours includes any requests received after 3pm Monday through Friday and those on weekends and holidays.

I have read and understand the above information and accept the fees that are associated with this request:

Customer signature / Date

Landlord/Owner signature / Date