



**Miscellaneous OTC Permit Application**  
**Community Development Department**  
 3801 W Van Giesen, West Richland WA. 99353  
 (509) 967-5902 Fax (509) 967-2419

<b>PROPERTY OWNER INFORMATION</b>			
<b>OWNER NAME:</b>			
Project Owner's Mailing Address / City / State / Zip			Phone Number
Fax Number	Cell Number		Email
Authorized Agent (if different from Property Owner)			Phone Number
Primary Contact:		Phone Number	Email
<b>PROPERTY INFORMATION AND LOCATION</b>			
<b>JOBSITE ADDRESS</b>			
Tax Parcel #		Subdivision	Lot #      Block
Description of Project			Valuation \$
<b>GENERAL CONTRACTOR INFORMATION</b>			
<b>COMPANY NAME:</b>		UBI #	City Business License Yes <input type="checkbox"/> No <input type="checkbox"/>
Address / City / State / Zip			Phone Number
Fax Number	Cell Number		Email
<b>Permit Type</b>			
Re-Roof <input type="checkbox"/> Siding <input type="checkbox"/> Windows / Doors <input type="checkbox"/> Fireplace <input type="checkbox"/> Swimming Pool (temp use) <input type="checkbox"/> Other <input type="checkbox"/>			
<b>FOR OFFICE USE ONLY</b>		<b>Permit #</b>	<b>Initials:</b>

I authorize employees and officials of the City of West Richland the right to enter and remain on the property in question to determine whether a permit should be issued and whether special conditions should be placed on any issued permit. I have the legal authority to grant such access to the property in question.

I also acknowledge that if a permit is issued for land development activities, no terms of the permit can be violated without further approval by the permitting entity. I understand that the granting of a permit does not authorize anyone to violate in any way any federal, state, or local law/regulation pertaining to development activities associated with a permit.

I hereby certify under penalty of perjury under the laws of the State of Washington that the following is true and correct:

1. I have read and examined this permit application and have documented all applicable requirements on the site plan.
2. The information provided in this application contains no misstatement of fact.
3. I am the owner(s), the authorized agent(s) of the owner(s) of the above referenced property, or I am currently a licensed contractor or specialty contractor under Chapter 18.27 RCW or I am exempt from the requirements of the Chapter 18.27 RCW.
4. I understand this permit is subject to all other local, state, and federal regulations.

*Note: This application will not be processed unless the above certification is endorsed by an authorized agent of the owner(s) of the property in question and/or the owner(s) themselves. If the City of West Richland has reason to believe that erroneous information has been supplied by an authorized agent of the owner(s) of the property in question and/or by the owner(s) themselves, processing of the application may be suspended.*

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_