



3100 Belmont Blvd., Suite 104 * West Richland, WA 99353 * www.westrichland.org
Community Development Department * (509) 967-5902

August 17, 2020

TO: City of West Richland, Property Owner
Adjoining Property Owners
Affected Agencies

FROM: West Richland Community Development Department

SUBJ: Conditional Use Permit File No.: CUP 2020-04 (Animal Control)
Notice of Application, Notice of Completeness, Request for Comment, and Notice of Public Hearing

***Note:** West Richland Municipal Code requires the City to send notice of Conditional Use Permit requests to properties that are within 600 feet of the subject site. If you are receiving this notice, it is because you fall within this area.*

DESCRIPTION OF PROPOSAL

The City of West Richland has applied for a Conditional Use Permit to allow an animal control facility. The animal control facility is proposed to be built in conjunction with the police station. The site is zoned Combined Commercial / Light Industrial (CLI) and animal control facilities are a conditional use. The animal control facility is designed to be short term (less than 48 hours). The facility is adjacent to the former Tri-City Raceway, southwest of the W Van Giesen and Keene Rd. intersection.

ENVIRONMENTAL REVIEW

The proposal is subject to environmental review. The West Richland Community Development Department is the lead agency for the proposal under the State Environmental Policy Act (SEPA) and reviewed the proposed action for probable adverse environmental impacts and issued a determination of non-significance (DNS) for this proposal on August 13, 2020, and issued a revised DNS for this proposal on August 6, 2020. The comment period for the DNS concludes at 5:00 p.m. on **August 20, 2020**. The environmental checklists and related file information are available to the public at the Community Development Department.

REQUEST FOR WRITTEN COMMENT

You may provide written comments on the proposed Conditional Use Permit. Send written comments to the Community Development Department at 3100 Belmont Blvd., Suite 104, West Richland, WA 99353, or to eweimer@westrichland.org. Written comments must be received by 5:00 p.m., **September 2, 2020** in order to be included in the staff report to the Planning Commission.

NOTICE OF PUBLIC HEARING

In accordance with West Richland Municipal Code, Sections 17.66, 14.02 and 14.05, an open record public hearing to consider the Conditional Use Permit will be held before the West Richland Planning Commission on

Thursday, September 10, 2020 at 6:00 p.m. Due to the global pandemic, the meeting will be held remotely. The online meeting link and call-in phone number will become available one week before the meeting on the City's website at www.westrichland.org/planning-commission-agenda/, or by emailing planner@westrichland.org. All interested parties are invited to attend and participate in the hearing. At the hearing, comments may be made verbally or in writing. The decision of the Planning Commission is final unless appealed within 10 days of their decision to the City Council.

NOTICE OF DECISION

The application and other information on file may be examined at the Community Development Department. If you wish to obtain notice of the final decision on the Conditional Use Permit, you will need to contact the Community Development Department with your name and address. The staff contact for this project is Emily Weimer, Senior Planner, at (509) 967-5902 or eweimer@westrichland.org.

Project Site:



