



3100 Belmont Blvd., Suite 104 \* West Richland, WA 99353 \* [www.westrichland.org](http://www.westrichland.org)  
Community Development Department \* (509) 967-5902

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August 17, 2020

**TO: Goodwill Industries of the Columbia, Property Owner**  
**Adjoining Property Owners**  
**Affected Agencies**

**FROM: West Richland Community Development Department**

**SUBJ: Conditional Use Permit File No.: CUP 2020-03 (Goodwill)**  
**Notice of Application, Notice of Completeness, Request for Comment, and Notice of Public Hearing**

***Note:** West Richland Municipal Code requires the City to send notice of Conditional Use Permit requests to properties that are within 600 feet of the subject site. If you are receiving this notice, it is because you fall within this area.*

#### **DESCRIPTION OF PROPOSAL**

Goodwill Industries of the Columbia, property owner of 3250 Kennedy Rd., has submitted a Conditional Use Permit application to authorize a warehouse for a Goodwill donation drop-off center. The site is zoned CL and warehousing up to 2,000 square foot building (subject to conditions) is a conditional use. The site is west of the Keene Rd. and Kennedy Rd. intersection. The application was determined complete for processing on August 14, 2020.

#### **ENVIRONMENTAL REVIEW**

In accordance with state law, this conditional use permit application is not required to comply with the State Environmental Policy Act (SEPA) as per 197-11-800 (Categorical Exemptions).

#### **REQUEST FOR WRITTEN COMMENT**

You may provide written comments on the proposed Conditional Use Permit. Send written comments to the Community Development Department at 3100 Belmont Blvd., Suite 104, West Richland, WA 99353, or to [eweimer@westrichland.org](mailto:eweimer@westrichland.org). Written comments must be received by 5:00 p.m., **September 2, 2020** in order to be included in the staff report to the Planning Commission.

#### **NOTICE OF PUBLIC HEARING**

In accordance with West Richland Municipal Code, Sections 17.66, 14.02 and 14.05, an open record public hearing to consider the Conditional Use Permit will be held before the West Richland Planning Commission on **Thursday, September 10, 2020** at 6:00 p.m. Due to the global pandemic, the meeting will be held remotely. The online meeting link and call-in phone number will become available one week before the meeting on the City's website at [www.westrichland.org/planning-commission-agenda/](http://www.westrichland.org/planning-commission-agenda/), or by emailing [planner@westrichland.org](mailto:planner@westrichland.org). All interested parties are invited to attend and participate in the hearing. At the hearing, comments may be made verbally or in writing. The decision of the Planning Commission is final unless appealed within 10 days of their decision to the City Council.

**NOTICE OF DECISION**

The application and other information on file may be examined at the Community Development Department. If you wish to obtain notice of the final decision on the Conditional Use Permit, you will need to contact the Community Development Department with your name and address. The staff contact for this project is Emily Weimer, Senior Planner, at (509) 967-5902 or [eweimer@westrichland.org](mailto:eweimer@westrichland.org).

**Project Site:**

