

WEST RICHLAND AGENDA ACTION ITEMS

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| AGENDA ITEMS: | <i>Teed</i> | TYPE OF ACTION NEEDED | | | |
| MEETING DATE: | November 14, 2016 | <i>Execute Contract</i> | | <i>Consent Agenda</i> | |
| SUBJECT: | 2017-2018 Budget Hearing (Final) | <i>Pass Resolution</i> | | <i>Public Hearing</i> | X |
| | | <i>Pass Ordinance</i> | X | <i>1st Discussion</i> | |
| Prepared by: | Jessica Platt | <i>Pass Motion</i> | | <i>2nd Discussion</i> | |
| Reviewed by: | Brent Gerry <i>BG</i> | <i>Other</i> | | <i>Other</i> | |

*SFA 3 – Financial & Operational Effectiveness, Stability, and Accountability
 Goal 2 – Adopt and maintain a long-term financial plan and supporting policies to ensure financial effectiveness, stability, and accountability*

BACKGROUND INFORMATION: The 2017-2018 biennial budget is the product of a concerted effort that began during the spring with initial revenue projections. In April, department directors began preparing detailed estimates of revenues and expenditures for their respective departments. In August/September, these estimates were compiled into the 2017-2018 Preliminary Budget. Budget work sessions were held in September and October detailing revenue forecasts and department requests. The Mayor’s 2017-2018 Proposed Budget and Budget Message was prepared and made available to the public on October 18th.

This is the final budget hearing on the 2017-2018 Proposed Budget. The final budget hearing may be continued day-to-day until the 25th day prior to the next fiscal year (by December 5). The City has no authority to expend funds in the 2017-2018 biennium unless the budget ordinance is passed by December 31.

Since the Council last received the budget detail on October 18th, there have been no modifications made to the proposed budget.

As this budget was prepared, considerable effort has been made to provide an accurate planning document for the 2017-2018 biennium. It is acknowledged that there may be some changes needed during the course of the biennium. Staff commits to inform Council of these and recommend either that the adopted budget can accommodate the changes or an amendment will be required. A mid-biennial review is required for biennial budgets no sooner than eight months after the start of the first year of the fiscal biennium, nor later than the first regularly scheduled city council meeting in November of the first year of each biennial budget (September/October 2017).

SUMMARY: The attached ordinance establishes the legal appropriation for City expenditures and ending fund balances and the proposed means of financing the appropriation for the 2017-2018 biennium. The ordinance adopts the budget at the fund level.

RECOMMENDATION: Passage of the ordinance.

ALTERNATIVES: Further modifications can be made. The final public hearing on the proposed budget may be continued day-to-day until the 25th day prior to the next fiscal year (by December 5).

FISCAL IMPACT (Indicate amount, fund and impact on budget): The 2017-2018 Proposed Budget contains the following appropriations: expenditures totaling \$43,552,800 and estimated ending fund balances of \$10,227,278 for a total of \$53,780,078. The appropriations are balanced by resources of estimated beginning fund balances of \$12,677,414 and revenues of \$41,102,664, again totaling \$53,780,078.

MOTION: I move to pass Ordinance _____ , adopting the budget for the City of West Richland for the 2017-2018 biennium.

**CITY OF WEST RICHLAND
ORDINANCE NO _____-16**

AN ORDINANCE OF THE CITY OF WEST RICHLAND, WASHINGTON ADOPTING
THE 2017-2018 BIENNIAL BUDGET.

WHEREAS, the City Council adopted Ordinance No. 12-12, providing for a biennial budget; and

WHEREAS, Ch. 35A.34 RCW provides procedures for adopting, managing, and amending a biennial budget; and

WHEREAS, a preliminary biennial budget for the 2017-2018 biennium has been prepared and filed as required by law; and

WHEREAS, on November 14, 2016, the City Council held a public hearing upon notice as prescribed by law, and met for the purpose of fixing the final budget of the City for the 2017-2018 fiscal biennium; and

WHEREAS, the City Council having made such adjustments and changes as it deemed necessary and proper, and it appearing in the best interests of the City; now, therefore:

**THE CITY COUNCIL OF THE CITY OF WEST RICHLAND, WASHINGTON, DO
ORDAIN AS FOLLOWS:**

Section 1. The biennial budget for the City of West Richland for the period January 1, 2017 through December 31, 2018 is hereby adopted at the total fund level and as the balanced budget for the City per the totals referenced in the attached Exhibit A.

Section 2. This ordinance shall be in full force and effective five days following the date of its publication in the official newspaper of the City.

PASSED by the City Council of the City of West Richland, Washington, this 14th day of November, 2016.

Brent Gerry, Mayor

ATTEST:

Julie Richardson, City Clerk

APPROVED AS TO FORM:

Bronson Brown, City Attorney

