

**CITY OF WEST RICHLAND  
ORDINANCE NO. 41-20**

**AN ORDINANCE OF THE CITY OF WEST RICHLAND, WASHINGTON  
AMENDING THE BUDGET FOR THE CITY FOR THE BIENNIUM ENDING  
DECEMBER 31, 2020.**

**WHEREAS**, on December 15 2020, the City Council of the City of West Richland considered the budget for the City for the biennium ending December 31, 2020; and

**WHEREAS**, the City Council having made such adjustments and changes as it deemed necessary and proper, and it appearing in the best interests of the City;

**NOW THEREFORE THE CITY COUNCIL OF THE CITY OF WEST RICHLAND, WASHINGTON**, do ordain as follows:

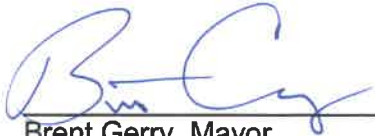
**Section 1.** The 2019-2020 biennial budget for the City of West Richland is hereby amended.

**Section 2.** The following accounts contained in the 2019-2020 Budget are hereby amended as set forth in Exhibit "A".

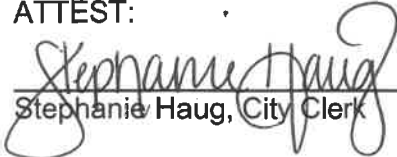
**Section 3.** The explanations of the amendments are listed in Exhibit "B".

**Section 4.** This ordinance shall be in full force and effective five days following the date of its publication in the official newspaper of the City.

**PASSED BY THE CITY COUNCIL OF THE CITY OF WEST RICHLAND, WASHINGTON**, this 15th day of December, 2020.

  
\_\_\_\_\_  
Brent Gerry, Mayor

ATTEST:

  
\_\_\_\_\_  
Stephanie Haug, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Bronson Brown, City Attorney

**CITY OF WEST RICHLAND ~ 2019/2020 BUDGET AMENDMENT ~ December 15, 2020**

Exhibit A:

| FUND   | REVENUES/RESOURCES     |            |                   |                  |                   |                   | EXPENDITURES/USES |                  |                     |                   |                 |                          |                   |
|--|------------------------|------------|-------------------|------------------|-------------------|-------------------|-------------------|------------------|---------------------|-------------------|-----------------|--------------------------|-------------------|
|  | Beginning Fund Balance |            | Revenues          |                  | Proposed Budget   | Total Resources   | Expenditures      |                  | Ending Fund Balance |                   | Proposed Budget | Total Expenditures/ Uses |                   |
|  | Previous Budget        | Adjustment | Previous Budget   | Adjustment       |                   |                   | Previous Budget   | Adjustment       | Previous Budget     | Adjustment        |                 |                          |                   |
| <b>General Fund:</b>                         |                        |            |                   |                  |                   |                   |                   |                  |                     |                   |                 |                          |                   |
| 001 General                                  | 4,959,044              |            | 16,157,911        | 757,000          | 16,914,911        | 21,873,955        | 18,084,028        | 484,800          | 18,568,828          | 3,032,927         | 272,200         | 3,305,127                | 21,873,955        |
| 002 Cumulative Reserve                       | 1,657,792              |            | 1,000,728         |                  | 1,000,728         | 2,668,520         | 612,163           |                  | 612,163             | 2,046,357         |                 | 2,046,357                | 2,668,520         |
| 003 Real Estate Conservation/Management      | 29,504                 |            | 101               |                  | 101               | 29,605            | 29,105            |                  | 29,105              | 500               |                 | 500                      | 29,605            |
| 004 Facilities Reserve Fund                  | -                      |            | 100,052           | 322,000          | 422,052           | 100,052           | -                 |                  | 422,052             | 100,052           |                 | 100,052                  | 100,052           |
| 005 Performance Maint Bonds and Deposits     | -                      |            | 346,252           |                  | 346,252           | 688,252           | 200,000           | 322,000          | 520,000             | 146,252           |                 | 146,252                  | 688,252           |
| <b>Total General Fund(s)</b>                 | <b>6,646,340</b>       | <b>-</b>   | <b>17,605,044</b> | <b>1,079,000</b> | <b>18,684,044</b> | <b>25,330,364</b> | <b>18,925,296</b> | <b>806,800</b>   | <b>19,732,096</b>   | <b>5,326,088</b>  | <b>272,200</b>  | <b>5,598,288</b>         | <b>25,330,364</b> |
| <b>Other Funds:</b>                          |                        |            |                   |                  |                   |                   |                   |                  |                     |                   |                 |                          |                   |
| 101 Street                                   | 330,470                |            | 1,283,855         | 86,000           | 1,369,855         | 1,700,326         | 1,510,033         | 86,000           | 1,596,033           | 104,292           |                 | 104,292                  | 1,700,326         |
| 104 Park Impact                              | 457,221                |            | 349,418           |                  | 349,418           | 806,639           | 18,447            | 18,447           | 825,086             | 788,192           |                 | 788,192                  | 806,639           |
| 105 Criminal Justice                         | 237,565                |            | 1,778,345         |                  | 1,778,345         | 2,016,910         | 1,701,218         | 25,000           | 1,726,218           | 314,692           | (25,000)        | 289,692                  | 2,016,910         |
| 106 Tourism Promotion Fund                   | 5,396                  |            | 1,311             |                  | 1,311             | 6,707             | -                 | -                | 6,707               | 6,707             |                 | 6,707                    | 6,707             |
| 121 Library Services                         | 161,249                |            | 1,074,240         | 106,000          | 1,180,240         | 1,341,489         | 970,422           | 106,000          | 1,076,422           | 265,067           |                 | 265,067                  | 1,341,489         |
| 301 Capital Imp - Real Estate Excise Tax I   | 607,589                |            | 513,884           |                  | 513,884           | 1,121,473         | 248,162           |                  | 248,162             | 873,311           |                 | 873,311                  | 1,121,473         |
| 302 Capital Imp - Real Estate Excise Tax II  | 961,618                |            | 759,540           |                  | 759,540           | 1,721,168         | 556,108           |                  | 556,108             | 1,165,050         |                 | 1,165,050                | 1,721,168         |
| 309 Capital Imp - Yakima River Gateway       | 64,023                 |            | 464               |                  | 464               | 64,487            | 64,487            |                  | 64,487              | -                 |                 | -                        | 64,487            |
| 315 Police Facility                          | -                      |            | 12,594,549        |                  | 12,594,549        | 12,694,649        | 12,594,549        |                  | 12,594,549          | -                 |                 | -                        | 12,694,649        |
| 355 Capital Imp - Transp Improvement Program | 279,186                |            | 3,002,669         |                  | 3,002,669         | 3,281,865         | 2,773,122         |                  | 2,773,122           | 508,733           |                 | 508,733                  | 3,281,865         |
| 360 Capital Imp - Streets                    | -                      |            | 150,000           |                  | 150,000           | 150,000           | 150,000           |                  | 150,000             | -                 |                 | -                        | 150,000           |
| 374 Capital Imp - Van Gieson Redev Ph 1      | 14,300                 |            | 104               |                  | 104               | 14,404            | 14,404            |                  | 14,404              | -                 |                 | -                        | 14,404            |
| <b>Water/Sewer Utility:</b>                  |                        |            |                   |                  |                   |                   |                   |                  |                     |                   |                 |                          |                   |
| 401 Water/Sewer Operating                    | 6,420,769              |            | 15,418,169        |                  | 15,418,169        | 21,838,938        | 16,814,295        |                  | 16,814,295          | 5,024,643         |                 | 5,024,643                | 21,838,938        |
| 441 Water System Development                 | 954,161                |            | 6,149,456         |                  | 6,149,456         | 7,103,617         | 6,436,521         |                  | 6,436,521           | 667,096           |                 | 667,096                  | 7,103,617         |
| 442 Sewer System Development                 | 344,009                |            | 754,155           |                  | 754,155           | 1,098,164         | 712,721           |                  | 712,721             | 385,443           |                 | 385,443                  | 1,098,164         |
| 451 Water Line Development                   | 59,170                 |            | 32,101            |                  | 32,101            | 91,271            | 76,874            |                  | 76,874              | 14,397            |                 | 14,397                   | 91,271            |
| 452 Sewer Line Development                   | 55,321                 |            | 10,101            |                  | 10,101            | 65,422            | 49,571            |                  | 49,571              | 15,851            |                 | 15,851                   | 65,422            |
| <b>Total Water/Sewer Utility</b>             | <b>7,833,430</b>       | <b>-</b>   | <b>22,363,982</b> | <b>-</b>         | <b>22,363,982</b> | <b>30,197,412</b> | <b>24,089,962</b> | <b>-</b>         | <b>24,089,962</b>   | <b>6,107,430</b>  | <b>-</b>        | <b>6,107,430</b>         | <b>30,197,412</b> |
| <b>Other Proprietary Funds:</b>              |                        |            |                   |                  |                   |                   |                   |                  |                     |                   |                 |                          |                   |
| 402 Irrigation Utility                       | 67,893                 |            | 220,012           | 14,000           | 234,012           | 301,905           | 221,888           | 14,000           | 235,888             | 66,017            |                 | 66,017                   | 301,905           |
| 404 Stormwater Utility                       | 647,461                |            | 1,273,804         |                  | 1,273,804         | 1,921,265         | 1,354,621         |                  | 1,354,621           | 566,644           |                 | 566,644                  | 1,921,265         |
| 405 Solid Waste Utility                      | 233,005                |            | 3,240,500         | 300,000          | 3,540,500         | 3,773,606         | 3,246,241         | 300,000          | 3,546,241           | 227,264           |                 | 227,264                  | 3,773,606         |
| 461 Public Works Operations Facility         | 29,144                 |            | 500               |                  | 500               | 29,644            | 29,644            |                  | 29,644              | -                 |                 | -                        | 29,644            |
| <b>Total Budgeted Funds</b>                  | <b>18,675,880</b>      | <b>-</b>   | <b>66,212,221</b> | <b>1,585,000</b> | <b>67,797,221</b> | <b>86,373,111</b> | <b>68,468,624</b> | <b>1,337,800</b> | <b>69,806,424</b>   | <b>16,319,487</b> | <b>247,200</b>  | <b>16,566,687</b>        | <b>86,373,111</b> |

CITY OF WEST RICHLAND ~ 2019/2020 BUDGET AMENDMENT ~ December 15, 2020

| Exhibit B:   |  | 2019/2020<br>PREVIOUSLY<br>APPROVED<br>BUDGET | 2019/2020<br>PROPOSED<br>AMENDMENT | 2019/2020<br>NEW<br>AMENDED<br>BUDGET | DESCRIPTION   |
|--|--|---|------------------------------------|---------------------------------------|---|
| FUND   | ACCOUNT TITLE                          |   |                                    |                                       |   |
| <b>001 - General Fund</b>                              |  |   |                                    |                                       |   |
|  | <b>Beginning Balance</b>               | -   |                                    | -                                     |   |
|  | <u>Revenues/Resources:</u>             |   |                                    |                                       |   |
| 001-0000-313-11-00-000                                 | Sales and Use Tax                      | 2,691,962                                     | 270,000                            | 2,961,962                             | Recognize additional revenue due to building activity.                |
| 001-0000-322-10-00-000                                 | Building Permits                       | 940,843                                       | 140,000                            | 1,080,843                             | Recognize additional revenue due to building activity.                |
| 001-0000-342-40-00-000                                 | Utility Inspection Fees                | 320,804                                       | 240,000                            | 560,804                               | Recognize additional revenue due to building activity.                |
| 001-0000-345-83-00-000                                 | Plan Checking Fees                     | 599,674                                       | 82,000                             | 681,674                               | Recognize additional revenue due to building activity.                |
| 001-0000-397-00-00-105                                 | Transfer In - Criminal Justice         | 979,733                                       | 25,000                             | 1,004,733                             | Increase to cover officer positions funded by public safety tax.      |
| <b>Increase/(Decrease) in Revenues/Resources</b>       |  | <b>757,000</b>                                |                                    |                                       |   |
|  | <u>Expenditures/Uses:</u>              |   |                                    |                                       |   |
| 001-2200-514-20-10-000                                 | Salaries and Wages                     | 194,730                                       | 5,800                              | 200,530                               | Increase in City Clerk services due to change in personnel.           |
| 001-2200-514-20-20-000                                 | Personnel Benefits                     | 100,722                                       | 30,000                             | 130,722                               | Increase in City Clerk services due to change in personnel.           |
| 001-7100-538-20-10-000                                 | Salaries and Wages                     | 457,612                                       | 139,000                            | 596,612                               | Increase in Engineering Services due to additional building activity. |
| 001-7100-538-20-20-000                                 | Personnel Benefits                     | 235,790                                       | 74,000                             | 309,790                               | Increase in Engineering Services due to additional building activity. |
| 001-7100-538-20-41-000                                 | Professional Services                  | 60,000  | 80,000                             | 140,000                               | Increase in Engineering Services due to additional building activity. |
| 001-9004-597-00-00-101                                 | Transfer-Out Street Fund               | 396,832                                       | 50,000                             | 446,832                               | Transfer to Street Fund   |
| 001-9004-597-00-00-121                                 | Transfer-Out Liebrary Fund             | -   | 106,000                            | 106,000                               | Transfer to Library Fund to cover contracted MCL costs                |
| <b>Increase/(Decrease) in Appropriations</b>           |  | <b>484,800</b>                                |                                    |                                       |   |
| <b>Ending Fund Balance</b>                             |  | <b>272,200</b>                                |                                    |                                       |   |
| <b>005 - Performance/Maintenance Bond and Deposits</b> |  |   |                                    |                                       |   |
|  | <b>Beginning Balance</b>               | -   |                                    | -                                     |   |
|  | <u>Revenues/Resources:</u>             |   |                                    |                                       |   |
| 005-0000-382-20-00-000                                 | Refundable Deposits - Perf/Maint Bonds | 198,000                                       | 322,000                            | 520,000                               | Recognize additional deposits due to development activity.            |
| <b>Increase/(Decrease) in Revenues/Resources</b>       |  | <b>322,000</b>                                |                                    |                                       |   |
|  | <u>Expenditures/Uses:</u>              |   |                                    |                                       |   |
| 005-9000-582-20-00-000                                 | Performance/Maintenance Bond Refunds   | 198,000                                       | 322,000                            | 520,000                               | Recognize additional deposit refunds due to development activity.     |
| <b>Increase/(Decrease) in Appropriations</b>           |  | <b>322,000</b>                                |                                    |                                       |   |
| <b>Ending Fund Balance</b>                             |  | <b>-</b>                                      |                                    |                                       |   |

CITY OF WEST RICHLAND ~ 2019/2020 BUDGET AMENDMENT ~ December 15, 2020

Exhibit B:

| FUND   | ACCOUNT TITLE                  | 2019/2020<br>PREVIOUSLY<br>APPROVED<br>BUDGET | 2019/2020<br>PROPOSED<br>AMENDMENT | 2019/2020<br>NEW<br>AMENDED<br>BUDGET | DESCRIPTION   |
|--|--------------------------------|---|------------------------------------|---------------------------------------|---|
| <b>101 - Street Fund</b>                         |                                |   |                                    |                                       |   |
|  | <i>Beginning Balance</i>       | -   |                                    | -                                     |   |
|  | <i>Revenues/Resources:</i>     |   |                                    |                                       |   |
| 101-0000-344-10-00-000                           | Street Maintenance and Repairs | 39,024  | 36,000                             | 75,024                                | Recognize additional revenue due to development activity.                           |
| 101-0000-397-00-00-001                           | Transfer In - General Fund     | 396,832                                       | 50,000                             | 446,832                               | Transfer in to fund additional services and repairs.                                |
| <b>Increase/(Decrease) in Revenues/Resources</b> |                                |   | <b>86,000</b>                      |                                       |   |
|  | <i>Expenditures/Uses:</i>      |   |                                    |                                       |   |
| 101-7108-542-30-10-000                           | Salaries and Wages             | 247,458                                       | 15,000                             | 262,458                               | Increase in streets services due to development activity.                           |
| 101-7108-542-30-20-000                           | Personnel Benefits             | 139,159                                       | 6,000                              | 145,159                               | Increase in streets services due to development activity.                           |
| 101-7108-542-30-31-000                           | Office and Operating Supplies  | 45,000  | 25,000                             | 70,000                                | Increase in streets services due to development activity.                           |
| 101-7108-542-30-41-000                           | Professional Services          | 120,000                                       | 20,000                             | 140,000                               | Increase in streets services due to development activity.                           |
| 101-7111-542-66-48-000                           | Repairs and Maintenance        | 14,000  | 20,000                             | 34,000                                | Repairs and maintenance of aging snow removal equipment.                            |
| <b>Increase/(Decrease) in Appropriations</b>     |                                |   | <b>86,000</b>                      |                                       |   |
| <b>Ending Fund Balance</b>                       |                                |   | <b>-</b>                           |                                       |   |
| <b>105 - Criminal Justice Fund</b>               |                                |   |                                    |                                       |   |
|  | <i>Beginning Balance</i>       | -   |                                    | -                                     |   |
|  | <i>Revenues/Resources:</i>     |   |                                    |                                       |   |
| <b>Increase/(Decrease) in Revenues/Resources</b> |                                |   | <b>-</b>                           |                                       |   |
|  | <i>Expenditures/Uses:</i>      |   |                                    |                                       |   |
| 105-4112-597-00-00-001                           | Transfer Out - General Fund    | 979,733                                       | 25,000                             | 1,004,733                             | Transfer Out to general fund to fund police officer position with public safety tax |
| <b>Increase/(Decrease) in Appropriations</b>     |                                |   | <b>25,000</b>                      |                                       |   |
| <b>Ending Fund Balance</b>                       |                                |   | <b>(25,000)</b>                    |                                       |   |
| <b>121 - Library Fund</b>                        |                                |   |                                    |                                       |   |
|  | <i>Beginning Balance</i>       | -   |                                    | -                                     |   |
|  | <i>Revenues/Resources:</i>     |   |                                    |                                       |   |
| 121-0000-397-00-00-001                           | Transfer-In General Fund       | -   | 106,000                            | 106,000                               | Transfer to cover the contracted cost of Mid-Columbia Library                       |
| <b>Increase/(Decrease) in Revenues/Resources</b> |                                |   | <b>106,000</b>                     |                                       |   |
|  | <i>Expenditures/Uses:</i>      |   |                                    |                                       |   |
| 121-2100-572-20-41-002                           | Professional Services - MCL    | 849,495                                       | 106,000                            | 955,495                               | Mid-Columbia Library contract costs   |
| <b>Increase/(Decrease) in Appropriations</b>     |                                |   | <b>106,000</b>                     |                                       |   |
| <b>Ending Fund Balance</b>                       |                                |   | <b>-</b>                           |                                       |   |

CITY OF WEST RICHLAND ~ 2019/2020 BUDGET AMENDMENT ~ December 15, 2020

Exhibit B:

| FUND                          | ACCOUNT TITLE                                    | 2019/2020<br>PREVIOUSLY<br>APPROVED<br>BUDGET | 2019/2020<br>PROPOSED<br>AMENDMENT | 2019/2020<br>NEW<br>AMENDED<br>BUDGET | DESCRIPTION   |
|-------------------------------|--|---|------------------------------------|---------------------------------------|---|
| <b>402 - Irrigation Fund</b>  |  |   |                                    |                                       |   |
|                               | <i>Beginning Balance</i>                         |   | -                                  | -                                     |   |
|                               | <i>Revenues/Resources:</i>                       |   |                                    |                                       |   |
| 402-0000-343-90-04-000        | Irrigation Collection - Well 6                   | -   | 14,000                             | 14,000                                | Recognize Irrigation collection revenue for Well 6  |
|                               | <b>Increase/(Decrease) in Revenues/Resources</b> |   | <b>14,000</b>                      |                                       |   |
|                               | <i>Expenditures/Uses:</i>                        |   |                                    |                                       |   |
| 402-7134-539-90-10-000        | Salaries and Wages                               | 48,419  | 5,000                              | 53,419                                | Increase salaries due to additional irrigation services                                   |
| 402-7134-539-90-20-000        | Personnel Benefits                               | 23,181  | 7,000                              | 30,181                                | Increase benefits due to additional irrigation services                                   |
| 402-7134-539-90-41-000        | Professional Services                            | 2,564   | 2,000                              | 4,564                                 | Increase services due to additional irrigation services                                   |
|                               | <b>Increase/(Decrease) in Appropriations</b>     |   | <b>14,000</b>                      |                                       |   |
|                               | <b>Ending Fund Balance</b>                       |   | -                                  |                                       |   |
| <b>405 - Solid Waste Fund</b> |  |   |                                    |                                       |   |
|                               | <i>Beginning Balance</i>                         |   | -                                  | -                                     |   |
|                               | <i>Revenues/Resources:</i>                       |   |                                    |                                       |   |
| 405-0000-343-70-00-000        | Solid Waste Collection                           | 3,205,136                                     | 300,000                            | 3,505,136                             | Recognize additional solid waste collection revenue                                       |
|                               | <b>Increase/(Decrease) in Revenues/Resources</b> |   | <b>300,000</b>                     |                                       |   |
|                               | <i>Expenditures/Uses:</i>                        |   |                                    |                                       |   |
| 405-7140-537-60-41-000        | Professional Services - Ed's Disposal            | 2,470,199                                     | 270,000                            | 2,740,199                             | Increase professional services for contract charges due to increase in collection revenue |
| 405-7140-537-60-44-888        | Taxes and Assessments - Internal                 | 275,442                                       | 20,000                             | 295,442                               | Increase taxes due to increase in collection revenue                                      |
| 405-7140-537-60-44-889        | Taxes and Assessments - External                 | 165,161                                       | 10,000                             | 175,161                               | Increase taxes due to increase in collection revenue                                      |
|                               | <b>Increase/(Decrease) in Appropriations</b>     |   | <b>300,000</b>                     |                                       |   |
|                               | <b>Ending Fund Balance</b>                       |   | -                                  |                                       |   |