



# WEDNESDAY IN WEST

COMMUNITY MARKET | FOOD TRUCK NIGHT  
2023 APPLICATION TO SELL

## Business Information:

Business Name: \_\_\_\_\_ Owner Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Farm/Business Address (If different from mailing address):

\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Main Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Emergency Phone # \_\_\_\_\_ Business License # \_\_\_\_\_

Type of Vendor:

Farm Fresh Products

Processed Foods

Prepared Foods:

Value-Added Farm Foods

Miscellaneous

Food Truck (sell from vehicle)

Artisan/Crafts

Food Vendor (10 x 10 tent)

Goods/Menu Items to be sold (attach additional sheets if necessary): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Space Needs:** Please specify your needs by checking the appropriate box:

10 x 10 (plus passenger vehicle)

Food Truck (vehicle length: \_\_\_\_\_)

10 x 20 (plus passenger vehicle)

Other: \_\_\_\_\_

## Vendor Social Media Contact Information:

Website \_\_\_\_\_

Facebook: \_\_\_\_\_

Twitter: \_\_\_\_\_

Instagram: \_\_\_\_\_

May we share this info on our website, social media, or with prospective customers?

Yes  No

## 2023 Event Dates & Fees:

Please mark the dates below you plan to participate in the market in 2023. There is a discount if you sign up for all event dates. Please contact us if there are dates you would like to attend but will pay for later.

### Application Fee

Application Fee \$20 \$\_\_\_\_\_

### Season Fee (will attend all dates)

All Dates (Season Fee) 10 x 10 booth/Food Vendor \$100 \$\_\_\_\_\_

All Dates (Season Fee) 10 x 20 booth/Food Truck \$180 \$\_\_\_\_\_

-or-

### Pay per event: \$15 per event for 10 x 10 booth/food vendor | \$25 per event for 10 X 20 booth/food truck

May 24, 2023 -\$15/\$25 \$\_\_\_\_\_  July 26, 2023 -\$15/\$25 \$\_\_\_\_\_

June 14, 2023 -\$15/\$25 \$\_\_\_\_\_  August 9, 2023 -\$15/\$25 \$\_\_\_\_\_

June 28, 2023 -\$15/\$25 \$\_\_\_\_\_  September 13, 2023 -\$15/\$25 \$\_\_\_\_\_

July 12, 2023 -\$15/\$25 \$\_\_\_\_\_  September 27, 2023 -\$15/\$25 \$\_\_\_\_\_

### Application Total

\*There is no event scheduled August 23<sup>rd</sup> due to the Benton- Franklin County Fair.

Application Total: \$\_\_\_\_\_

*\*\*Please make Checks payable to the City of West Richland*

**\*\*Please contact the market manager if you are unable to attend a date that you previously planned on attending.**

### Hold Harmless Agreement:

Vendor has read and understands the Wednesday in West Community Market guidelines and policies and is bound by the terms and conditions outlined in them. Vendor will sell only what is listed on this application.

Vendor is responsible for the quality and safety of what they sell. Vendor shall indemnify, keep and save harmless the City of West Richland from and against, any and all claims and demands, whether for injuries to persons, or loss of life, or damages to property, on or off the premises, arising out of use or occupancy of the premises by vendor, including legal fees incurred to defend rights under this agreement, and shall defend at Vendor's own expense any action brought against the Wednesday in West Community Market and the City of West Richland or any other person or organization with which Wednesday in West Community Market has a contractual relationship by Vendor's act or omissions.

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

### Market Contacts:

Mailing Address: City of West Richland, 3100 Belmont Boulevard. West Richland., WA 99353		
market@westrichland.org		
Tobie Webb – 509-967-5902	Stephanie Haug- 509-967-7102	Jaclyn Mokuahi- 509-967-7136

## Document Checklist

The following documents are enclosed with this application (initial those that apply):

**\*\*all relevant documents must be attached\*\***

\_\_\_\_\_ I have a Washington State Dept of Health Food Workers Permit  
(please initial)

\_\_\_\_\_ Any/all staff or workers have a Washington State Dept of Health Food Workers Permit  
(please initial)

\_\_\_\_\_ I have a Washington State Master Business License  
(please initial) (if using scale, registration of scale must appear on license)

\_\_\_\_\_ I have a Washington State Dept. of Agriculture Food Processors License  
(please initial)

\_\_\_\_\_ I have a certificate of commercially certified kitchen  
(please initial)

\_\_\_\_\_ I have a Milk Producer/ Processing Plant License  
(please initial)

\_\_\_\_\_ I have an Egg Handler/Dealer License  
(please initial)

\_\_\_\_\_ I have an Organic Food Producer Certification  
(please initial)

\_\_\_\_\_ I have a Pesticide Applicator's License  
(please initial)

\_\_\_\_\_ I have a Washington State Nursery License.  
(please initial)

### **FOOD TRUCKS:**

\_\_\_\_\_ I have attached proof of insurance for the food truck vehicle.  
(please initial)