

1. Planning Commission Regular Meeting Materials
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Meeting ID: 819 2515 8122

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Documents:

[3-9 PLANNING PACKET.PDF](#)



AGENDA

Planning Commission
City Council Chambers- Municipal Services Facility
3100 Belmont Blvd., West Richland
Thursday March 9, 2023 – 6:00 p.m.

Planning Commission Members: Chad Utecht, Chair
Nancy Aldrich, Vice Chair
Michael Peterson, Commissioner
Marv Bohling, Commissioner
Colton Brady, Commissioner
Dan O’Neill, Commissioner
Jared Retter, Commissioner

Staff: Eric Mendenhall, Community Development Director
Elisha Ransom, Planner
Tobie Webb, Staff Recorder

Notice to the public: This meeting will be an in-person meeting with a remote attendance option via zoom. During comment periods, in person comments will be heard prior to those via the zoom option. If you want to provide public comments on any of the agenda items, please submit them in writing to planner@westrichland.org by 3:00pm Thursday March 9, 2023 to be read during the meeting. The Zoom meeting information is available on the City’s website or can be obtained by emailing twebb@westrichland.org.

1. **Call to order:**
2. **Attendance:**
3. **Approval of the agenda:**
4. **Approval of minutes:**
 - A. February 9, 2023 Regular Meeting
5. **Old Business:**
6. **New Business:**
 - A. Sign Code Amendment-Public facility secondary signs: Discussion
 - B. RSD Text Amendment request to all FFA Site: Discussion
 - C. Ministorage: Discussion

7. **Announcements, Reports and Comments:**

8. **Adjourn:**

Upcoming Meetings and Events: April 13, 2023

**Meeting was held in person and available by zoom*

1. Call to order / attendance: Chair C. Utecht called the meeting to order at 6:01 pm.

Members Present:

Chad Utecht, Chair
Michael Peterson, Commissioner
Colton Brady, Commissioner
Dan O’Neill, Commissioner
Jared Retter, Commissioner

Members Absent:

Nancy Aldrich, Vice Chair
Marv Bohling, Commissioner

Staff Present:

Eric Mendenhall, Community Development Director
Elisha Ransom, Planner
Tobie Webb, Staff Recorder

Commissioner M. Peterson made a motion to excuse Vice Chair N. Aldridge and Commissioner M. Bohling. Commissioner C. Brady seconded the motion and it carried unanimously.

2. Approval of the Agenda:

Commissioner C. Brady moved to approve the agenda. Commissioner M. Peterson seconded the motion and it carried unanimously.

3. Approval of the minutes of November 10, 2022:

Commissioner D. O’Neill moved to approve the November 10, 2022 minutes. Commissioner M. Peterson seconded the motion and it carried unanimously.

4. Old Business: None

5. New Business:

A. Election of Officers:

- **Chair**
- **Vice Chair**

Commissioner M. Peterson made a motion to elect C. Utecht as Chair. Commissioner C. Brady seconded the motion and it carried unanimously.

Commissioner J. Retter made a motion to elect N. Aldrich as Vice Chair. Commissioner D. O’Neill seconded the motion and it carried unanimously.

B. Hearing Examiner-Discussion

Community Development Director E. Mendenhall presented and led the discussion on the importance

of having a Hearing Examiner.

6. Announcements, Reports and Comments:

7. Upcoming Meetings and Events:

8. Adjourn: 6:20 pm.

Chad Utecht, Chair

Tobie Webb, Staff Recorder
